

Informational Bulletin

District Business and Advisory Services

Bulletin: 21-021

Date: December 9, 2020

To: Chief Business Officers
Directors of Fiscal Services

Charter School Administrators

From: Lauren Nguyen, District Business Advisor

Re: Fiscal Year 2020-21 P-1 Principal Apportionment Data Collection (PADC) Reporting Instructions

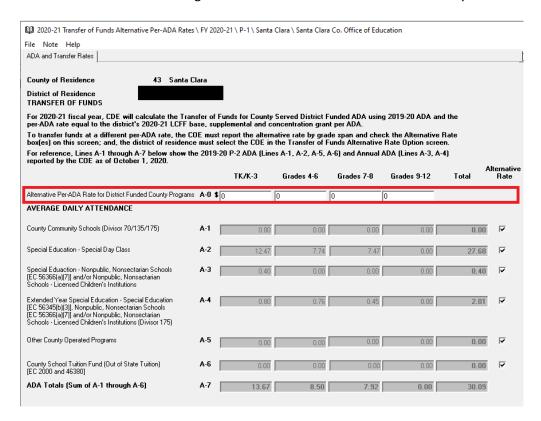
The purpose of this bulletin is to notify districts the release of the Fiscal Year 2020-21 Principal Apportionment Data Collection (PADC) software by the California Department of Education (CDE). Please download the software and review the instructions and other resources here: https://www.cde.ca.gov/fg/sf/pa/padcsw2021.asp.

Pursuant to Senate Bill (SB) 98 and SB 820, the 2020-21 PADC is modified as described below:

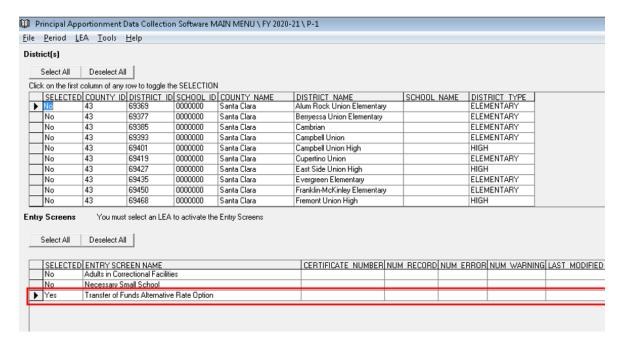
Entity Reporting	Data Collection Required (same as 2019–20 unless noted)	Data Collection Suspended
School District	 Adults in Correction Facilities (AICF) (modified) Class Size Penalties Necessary Small School (modified) School District Audit Adjustments to CALPADS Data Transfer of Funds Alternative Rate Option 	 Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer Attendance Basic Aid Open Enrollment Attendance School District Attendance Supplement School District Migrant ADA Increase
Charter School	Charter School Audit Adjustments to CALPADS Data Charter School Physical Location	 Attendance Charter Funded County Programs Attendance Charter School Attendance Charter School - All Charter District Attendance COE Charter School Basic Aid Supplement Charter School Charter Status

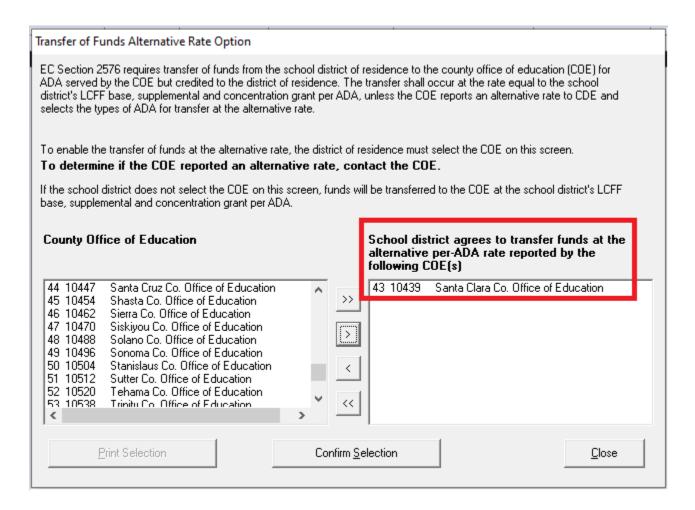
Pursuant to communication made to school districts' Chief Business Officers and Fiscal Directors on May 17, 2019 (attached for your reference), the Santa Clara County Office of Education (SCCOE) elects not to transfer funds through the Principal Apportionment for all types of Average Daily Attendance (ADA) reported for District Funded County Programs, which includes county community schools ADA and special education under the Assembly Bill (AB) 2235.

County Board of Education: Joseph Di Salvo, Rosemary Kamei, Kathleen M. King, Grace H. Mah, Peter Ortiz, Claudia Rossi, Anna Song 1290 Ridder Park Drive, San Jose, CA 95131-2304 (408) 453-6500 www.sccoe.org At 2020-21 P-1 attendance reporting, SCCOE will report an alternative per ADA rate of \$0 for all types of ADA reported for the district of residence. The figure below illustrates SCCOE PADC data entry screen:



School districts must concur with the transfer of funds at \$0 rate (i.e. no transfer through the Principal Apportionment) by completing the Transfer of Funds Alternative Rate Option data entry screen. If the district does not submit the selection, CDE will transfer funds at the rate equal to the district's base, supplemental and concentration grant per ADA. The screenshots below illustrate district PADC data entry screen:





District Business Advisory Service (DBAS) will review the above screen in the PADC data submission files to ensure the SCCOE is selected during P-1 attendance submission. Districts and charters must submit 2020–21 P-1 data to DBAS no later than **January 8, 2021**. If there are any questions regarding AB 2235, please feel free to contact me (<u>LaNguyen@sccoe.org</u>) at (408) 453-6594. If you need assistance to complete the above screen, please feel free to contact John Ngo (<u>JNgo@sccoe.org</u>) at (408) 453-6619 or Lily Tran (<u>LTran@sccoe.org</u>) at (408) 453-6671.

Please distribute this bulletin within your District attendance reporting staffs and other staffs as deemed appropriate.

Attachment – 2019-20 Budget Advisory Snapshot

Date: May 17, 2019

To: Chief Business Officers/Fiscal Directors

From: Megan Reilly, Chief Business Officer

Subject: 2019-20 Budget Advisory Snapshot

This advisory snapshot is intended to provide preliminary guidance to assist local educational agencies (LEAs) in preparing the 2019-20 Budget Report. This one-page document contains our approved multi-year planning factors and a list of required documents for your Budget report submission.

Multi-Year Planning Factors

We recommend that school districts consider the following multi-year planning factors when developing the 2019-20 Budget report. Districts should also have alternate plans in place in case the May revise proposals are not adopted.

Planning Factors		2020-21	2021-22
Statutory COLA for LCFF		3.00%	2.80%
Classified School Employee Summer Assistance Program - An increase in one-time		\$ 36 m	
Proposition 98 General Fund to provide an additional year of funding, which			
provides a state match for classified employee savings used to provide income			
during summer months.			
Ongoing Proposition 98 General Fund for special education			
CalSTRS Statutory Employer Rates *	16.70%	18.10%	18.10%
CalPERS Projected Employer Rates	20.733%	23.60%	24.90%
AB2235 (Proposed rate subject to discussions with Internal Business Services)	0%		
*Please use with caution until the Governor's Budget is approved.			

2019-20 Budget Submission

In accordance with Education Code section 42131, your 2019-20 Budget report is due to our office no later than Monday, July 1, 2019. When submitting the report, please include the following items:

- Hard copy of the Budget report that includes all required SACS software forms. *Please be sure to include the signed certification form, Form CI.*
- Multi-year assumptions, narrative, and/or PowerPoint presentation
- Electronic copy of the SACS DAT file
- Electronic copy of the LCFF calculation
- Fiscal Stabilization plans, if required reserves may not be met

Please deliver hard copies to the Santa Clara County Office of Education, District Business and Advisory Services and send the electronic DAT files to your Advisors.

More information on the Common Message will be distributed as soon as it becomes available. Should you have any questions, please feel free to contact me at (408) 453-6519.

cc: District Business Advisors